

HONG KONG ACADEMY OF MEDICINE

Jockey Club

Institute for Medical Education and Development (JCIMED)

Hong Kong Academy of Medicine (HKAM) is a statutory body established to train and accredit specialist doctors and dentists in Hong Kong. The Academy has set up the Jockey Club Institute for Medical Education and Development (JCIMED) to enhance postgraduate medical education through specialized programs, immersive technologies, and focus on medical ethics, professionalism, and Genetics & Genomics within clinical training environments. The JCIMED of the HKAM now recruits the following staff.

Research Assistant, JCIMED

(Monthly Salary : MPS 9 – 17 ; \$25,620 – \$39,490)

Main Responsibilities:

- To assist with research activities, including literature reviews, data collection (quantitative and qualitative), statistical analysis, and manuscript writing.
- To conduct and analyze interviews, field surveys, and other empirical research with various stakeholders.
- To liaise with internal and external collaborators to support research and project activities.
- To provide administrative support, including scheduling, logistics, and reporting.
- To provide support in the organization and administration of training courses and related events, as required.
- To perform any other duties as the Academy may determine to be relevant to the post.

Requirements:

- Holder of an honors degree or equivalent qualification in Social Sciences, Health, or a related discipline.
- Prior experience as a Research Assistant is an advantage.
- Experience with data collection, analysis, and conducting literature reviews.
- Familiarity with statistical tools such as SPSS, SAS, R, or NVivo.
- Practical experience in fieldwork or qualitative interviewing is an advantage.
- Good command of spoken and written English and Chinese (including Putonghua).
- Good interpersonal and communication skills.
- Strong organizational skills and ability to work independently and as part of a team.
- Willing to support courses and research activities that may be scheduled on weekends (Saturdays and Sundays) or evenings. Time off in lieu will be provided in accordance with Academy policy.

To apply for the post, please send a detailed resume, current / expected salary, and contact email/telephone number to the following address or by email to hr@hkam.org.hk. Review of applications will commence after **12 August 2026**.

Chief Executive Officer
Hong Kong Academy of Medicine
99 Wong Chuk Hang Road
Aberdeen, Hong Kong

(Please mark “JCIMED-RA” on the envelope or email subject)

Information provided by applicants will only be used for recruitment-related purposes and will be handled in confidence by authorized personnel. All personal data of unsuccessful candidates will be destroyed after six months from the date of application.