HONG KONG ACADEMY OF MEDICINE

Hong Kong Academy of Medicine ("HKAM") was established by the HKAM Ordinance (Cap 419) in 1993. HKAM is an independent institution with statutory power to organize, monitor, assess and accredit all medical and dental specialist training in Hong Kong. It also provides and accredits continuing medical education and continuous professional development for the purpose of specialist registration. HKAM is looking for candidate to fill the following post.

Manager / Deputy Manager (IT Systems)

Main Responsibilities:
- To lead and monitor system development and maintenance projects of the Academy.
- To collaborate with external system developer.
- To implement and maintain full software development life cycle while ensuring the quality of deliverables.
- To collaborate with the Senior Manager to conduct regular project review and support administrative works of the IT team.
- To prepare regular updates and reports on the implementation progress for the management team, related committees and working groups.
- To oversee the delivery of IT services provided to stakeholders, including but not limited to network services in the building, IT support services and audiovisual services.
- To provide mentorship to team members.
- To perform any other duties as the Academy may determine to be relevant with the post.

Requirements:
- University Degree in Computer Science / Engineering, Information Technology / Systems, Business Administration or related fields.
- At least 8 years working experience in large scale IT project management.
- Hands-on experience in all phases of software development life cycle.
- Proven expertise in project management, programming, networking, database management, server management, IT security, cloud computing, IoT, and application support.
- Holder of professional certificates in the respective areas is preferred.
- Solid experience in manuscript review system, event management system, webinar platform integration, SSO integration, Continuing Medical Education & Continuous Professional Development (CME/CPD) system, will be an advantage.
- Excellent interpersonal skills and analytic mind.
- Good communications skills in both written and spoken Chinese and English.
- Willingness to learn and adapt quickly.

Note: Candidate with less qualification / experience will be considered as Deputy Manager (IT Systems)

To apply for the post, please send a detailed resume, current / expected salary, and contact email / telephone number to the following address or by email to hr@hkam.org.hk. Review of applications will commence after **18 November 2024**.

Chief Executive Officer
Hong Kong Academy of Medicine
99 Wong Chuk Hang Road
Aberdeen, Hong Kong

(Please mark "M-DM-IT" on the envelope)